

THE UNIVERSITY OF HONG KONG**Student Registration for New Admissions 2023 – 2024
(Research Postgraduate Degrees – September 2023 intake)**

You are strongly advised to complete the following registration procedures **as soon as possible** to facilitate the production of your Student Registration Card and application(s) for other study facilities.

Step 1: Online Master Registration

After receiving the registration package, you should use the login details assigned to access the HKU Portal (<http://www.hku.hk/portal> → Self Services → Master Registration) to complete the online Master Registration **as soon as possible**. Please refer to the ‘Guide to Online Master Registration’ (document 107/423) for assistance.

Step 2: Submission of Documents for Student Registration Card

For the production of your Student Registration Card, you are required to submit a recent passport size photograph and a copy of your HKID Card/temporary HKID Card (Acknowledgment of Application for Hong Kong Identity Card) /Exit-Entry Permit for Travelling to and from Hong Kong and Macau (往来港澳通行证) or Passport that contains your English name (only the side with the holder’s personal particulars and photographs), in accordance with the instructions for ‘Photograph Submission for Student Registration Card’ (document 191/421) provided in the registration package.

Step 3: Collection of Student Registration Card

A Student Registration Card collection email will be sent to your HKU email account to inform you of the collection date and venue when your Student Registration Card is ready. Please come **IN PERSON** according to the prescribed date(s), time and venue for collection of your Student Registration Card. **Please be reminded to bring along documents mentioned in the email.**

Depending on the number of students queuing up at that particular time, the card collection process will take around 15 to 30 minutes.

The above registration procedures are set up as of May 2023. The University will disseminate important information and notices to students on the HKU Portal and communicate with students using the HKU email account and not your personal account. You are therefore reminded to check your emails in the HKU account regularly or you should check directly with your Faculty Office for the most updated information regarding registration activities.

Guideline to the online Master Registration and other important information for new students are posted on the website: <https://ase.hku.hk/mr2023> → Student Registration → Research Postgraduate Student Registration. Please bookmark it for future reference.

We hope you enjoy your time at HKU and wish you every success in your studies at the University.

Academic Support and Examination Section, Registry

May 2023